

Guidance script below:

- Hello my name is/I'm <Name>
- I'm calling on behalf of Cardiff University about the Moving On Study, do you have time to talk right now?
 - If they say no, arrange a mutually convenient time to call back (within 24 hrs).
Ensure to log this on your Participant Progress spreadsheet and create a calendar invite in your diary to remind you to call back at the time arranged.
- Your Local Authority should have given you some information on the Moving On Study and you agreed for them to pass your contact details onto us. ***

NOTE*** It is common for potential participants to have misunderstood or forgotten the consent to contact, if they indicate that they have not been properly informed of the study ask if they would like to be and if so, repeat the LAs involvement with the study, then continue with this guidance script as follows. If there is no interest, mark the call as Declined to Consent on your PPS, advise the participant that they can contact us if they wish to consent at a later date. In both scenarios, email the Trial Manager to alert them that a client has indicated they were not informed of the Trial before call.

- I will now tell you more information about the study, using a Participant Information Sheet. This just outlines in more detail the purpose of the study, your role and what will happen with what you say to us, should you decide to take part. This is so that you have all the information you need to make up your mind about whether you want to take part. Please feel free to ask questions as I read this out.
- Read out the Participant Information Sheet - Emphasise at regular time-points that
 - Their information/data is confidential and won't go back to LA.
 - If they say anything that means they're in immediate danger we'll have to tell someone.
- Ensure you communicate the voucher provision for each time-point.
- Give the potential participant an opportunity to ask any questions.
- Ask if they would be happy to take part in the study